

## Minutes of August 4th Meeting of the Vermont Labor Relations Board

The meeting convened at 9 a.m. in the large conference room of 26 Terrace Street. Present were Chairperson Gary Karnedy and Members Jim Kiehle, Richard Park, Alan Willard, Robert Greemore and Edward Clark. Also present were Executive Director Timothy Noonan and Clerk Melinda Moz-Knight.

### Renovation of 13 Baldwin Street:

Mr. Noonan spoke about the renovation plans. He let the Board know that we thought we would be back at 13 Baldwin by the beginning of October.

### Caseload Status Report:

Mr. Noonan provided a caseload status report. He reported that case filings/reopenings have been 65% above average since January 1, and that case closings have been 51 percent above average. The Board has 25 open cases, 4 percent higher than average. Only four cases have been open longer than six months.

### Board Assignments

November 4<sup>th</sup>: Park, Kiehle and Karnedy  
November 10<sup>th</sup>: Clark, Park and Willard  
November 14<sup>th</sup>: Kiehle, Park and Karnedy  
December 1<sup>st</sup>: Kiehle, Willard and Park  
December 8<sup>th</sup>: Greemore, Clark and Karnedy  
December 15<sup>th</sup>: Willard, Park, and Clark

### Budget Report:

Mr. Noonan discussed our budget and responded to questions. He alerted the Board to the fact that the budget process will be expedited this year. Mr. Noonan, Mr. Karnedy and Ms. Moz-Knight will be attending a meeting on September 28<sup>th</sup> to discuss the Board budget with the Finance and Management Commissioner.

### Legislation:

Mr. Noonan discussed Act No. 101 (H.111) which is an act relating to the removal of grievance decisions from the Vermont Labor Relations Board's website. The Board discussed how this Act would change our policy surrounding Board decisions.

### Conferences and Training Sessions:

Mr. Noonan reported that the New England Consortium of State Labor Relations Agencies (NECSLRA) will hold a training at UMass on April 6 and 7. He also indicated that the 2017 ALRA conference will be held in Portland, Oregon, and that he will conduct the annual training sessions he does sometime this fall.

The Board discussed how we could continue hosting trainings and conferences locally.

### Board Member Telephone Calling Cards

The Board was alerted to the fact that calling cards would stop working at the end of the year. All the Board members stated that they did not use them and that they didn't need to be reimbursed for Board related phone calls.

### Revised Board Website:

Mr. Noonan described the changes to our website as well as the reaction that those changes have received.

### WiFi at 13 Baldwin:

It was decided to get a final quote on how much it would cost to get WiFi installed at 13 Baldwin Street, and to install it if the installation would be no more than approximately \$1,200.

### Succession Plan for Executive Director Position:

The Board discussed the steps they would need to take to make sure that the hiring process and transition goes smoothly. The earliest that Mr. Noonan expects to retire is July 2018.

The public meeting adjourned at approximately 11:30 a.m.

Respectfully submitted,